

MEMORANDUM OF ASSOCIATION



Society for Rural Health, Education and Development
Jodichinthala village
Next to M.D.O. Office
Yadamari Mandal
Chittoor District- 517 422
Andhra Pradesh, South India.

E-mail: srhedngo@gmail.com

MEMORANDUM OF ASSOCIATION

1. Name of the Society “SOCIETY FOR RURAL HEALTH, EDUCATION AND DEVELOPMENT”

2. **Registered Office** The registered office of the Society shall be at :
S.R.H.E.D,
Jodichinthala Village,
Yadamari Mandal,
Chittoor District,
Pin:517 422, (A.P), South India.

3. **Aims and Objectives** The objectives of the society are :

The objectives for which the society “ **SOCIETY FOR RURAL HEALTH, EDUCATION AND DEVELOPMENT (SRHED)** is established which are **NOT** for the purpose of profit, but for the purpose of well being of **all sections of community** and advancement of any philanthropy for the development of Health, Education, Agriculture, Environment, Livelihoods, Drinking water and basic needs or any objects for the benefit of poor and general public, are...

- a) To help women to become self reliant by providing wholesome development
- b) To work for the economic, social, educational and cultural and other development of the people particularly agricultural workers, labourers, small farmers in rural areas
- c) To organize Medical Health camps, Health education, Eye camps, Dental camps in rural areas and schools, conduct special programs for educating the people regarding hazards HIV / AIDS and other contagious diseases and make them understand the concept “Prevention is Better than Cure”
- d) To organize Awareness programs on Education to improve poor children lives, Health and Nutrition, Personal hygiene for rural teachers, school children and their parents
- e) To organize Job Oriented Skill Training programs for drop out girls, young women / men for their sustainable economic development
- f) To establish and maintain permanent training centre for rural, small and marginal farmers and agricultural workers in preparation of Organic Manure, Livestock development & distributing, Motor Pumps repair, Formation of Seed Bank, Purchase of Farm materials and Equipments and distributing quality sapling
- g) To provide safe and purified Drinking Water in the Urban, Rural villages and schools and create awareness on waterborne diseases and waste water management

- h) To utilize the locally available raw materials for the improve of their economic.
- i) To ensure good quality education and learn the skills they need and also to provide school stationeries, Bag, Carrier guidance, Remedial education, etc... and helping poor and vulnerable children – especially those who are living in rural villages.
- j) To access early childhood and primary school services, improving literacy and numeracy skills and organize Non – Formal education
- k) To provide scholarships for needy children from school, college & medical courses
- l) To create sustainable livelihood sources to the poor men & women, small and marginal farmers, Youths thus eradicate poverty and hunger among them and their children
- m) To promote awareness on Environment, Climate change, Afforestation, Bio diversity Tree planting & Forest and benefits from the forest to the people, Children, Youth
- n) To infuse and build awareness education about nature preservation, ecological and environmental conservation, sustainable development and initiate measures to prevent environmental pollution, degradation, impairment and imbalance in urban and rural habitats
- o) To promote kitchen garden in schools and villages for their nutritious food
- p) To promote Alternative Health medicine through locally available Medicinal Plants
- q) To promote Renewable energy practices in rural villages
- r) To run activities purely on charitable and NON – RELIGIOUS, secular in nature not motivated for profit and the society shall be irrevocable
- s) To assist and undertake rehabilitation and reconstruction programs aimed at economic development of the people in areas affected by Natural calamities like Floods, Cyclones, droughts, earth quakes, fire accidents and to provide clothes, Grocery, Bed sheets, Quilts, gift boxes, chapels to needy people as part of our relief work (during natural calamities)
- t) To organize lectures, Training programs on and disseminates knowledge on various topics of social and Indian Law, Consumer awareness, national integration, Indian Heritage and culture etc...popularize Indian festivals among people
- u) To construct Community Halls, Houses, Training centre for the benefit of the people
- v) Draw, make, accept, endorse and discount cheques, notes or other negotiable instruments for the purpose of the society
- w) Do all such other lawful acts, deeds or things, either alone or in co-operation with other organizations as are incidental or conducive to attainment of the above objects

4. BOARD OF MANAGEMENT :

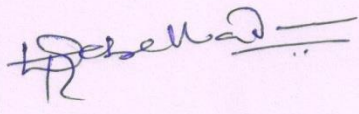
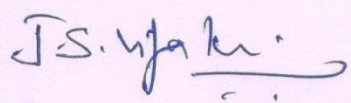
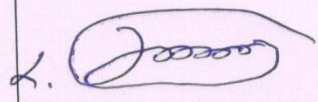
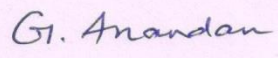
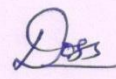
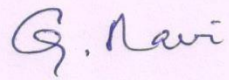
The names, addresses and occupations of the members of Executive Committee of the society to whom by the rules of the society the management of the society is entrusted are as follows:

S.No	Name and Address	Designation	Qualification / Profession
1.	Prof. Dr. Daniel Manoji Chelladorai D.No.9, First Street, Maruthi Nagar, Gandhi Nagar West, Vellore – 632 006 Tamil Nadu	President	M.Sc., M.Phil, DHED, Ph.D Retired Principal
2.	Mrs. Beula Jodichinthala village, 184 Gollapalli Post, Dasarapalli Yadamari Mandal – 517 422 Chittoor District, Andhra Pradesh	Secretary	B.Com., D.Th., Social Worker
3.	Mrs. J. Sheeba Vijaya Kumari 2-755 / A, Chase Pillar Road, Kongareddypalli – 517 001 Chittoor District, Andhra Pradesh	Treasurer	M.A (S.W), TTC Social Worker
4.	Mr. L. Joseph Muniyandi 9-19 Chinnampalli village, Yadamari Mandal & Post – 517 422 Chittoor District, Andhra Pradesh	E.C. Member	B.A., Social Worker
5.	Mrs. T. Amuda D/o Masilamani H.No: 1-34B, Kasirala village, Yadamari Mandal – 517 422 Chittoor District, Andhra Pradesh	E.C. Member	B.A., Social Worker
6.	Mr. R. Devadas S/o Rabart Rangarajan, D.No: 1-29, Dasarapalli HW, Yadamari Mandal, Chittoor District - 517 422	E.C. Member	12 th standard Social Worker
7.	Mr. D. Ravi, S/o D. Govind Swamy No. 7-35, 14 Kandiga village & Post, Yadamari Mandal & Post – 517 422 Chittoor District, Andhra Pradesh	E.C. Member	12 th Standard Social Worker

5. CERTIFICATE:

Certified that this society is formed with **no profit motive and no commercial activities are involved in its working**. The society formed is **IRREVOCABLE**.

We the several persons whose names and address are given below being associated ourselves with the purpose described in the memorandum of association, do hereby subscribe our names to this memorandum of association and set out several and respective handshere and desirous of being formed in to a society under the Societies Registration Act, XXI of 1860 of this day._

Sl. No	Name and Address	Designation	Age	Signature
1	Prof. Daniel Manoji Chelladorai D.No.9, First Street, Maruthi Nagar, Gandhi Nagar West, Vellore – 632 006 Tamil Nadu	President	68	
2.	Mrs. Beula Jodichinthala village, 184 Gollapalli Post, Yadamari Mandal – 517 422 Chittoor, Andhra Pradesh	Secretary	48	
3.	Mrs. J. Sheeba Vijaya Kumari 2-755 / A, Chase Pillar Road, Kongareddipalli – 517 001 Chittoor District, Andhra Pradesh	Treasurer	57	
4.	Mr. L. Joseph Muniyandi 9-19 Chinnampalli village, Yadamari Mandal– 517 422 Chittoor District, A.P.	Executive Committee Member	65	
5.	Mr. G. Anandan S/o Govindan Gandhipuram village, Yadamari Mandal – 517 422 Chittoor District, A.P.,	Executive Committee Member	50	
6.	Mr. R. Devadas S/o Rabart Rangarajan, D.No: 1-29, Dasarapalli HW, Yadamari Mandal, Chittoor District - 517 422	Executive Committee Member	49	
7.	Mr. G. Ravi, S/o D. Govind Swamy No. 7-35, 14 Kandiga village Yadamari Mandal – 517 422 Chittoor District, A.P	Executive Committee Member	39	

SOCIETY FOR RURAL HEALTH, EDUCATION AND DEVELOPMENT

RULES AND REGULATIONS

1. **Name of the Society** “SOCIETY FOR RURAL HEALTH,
EDUCATION AND DEVELOPMENT”
(S.R.H.E.D.)
2. **Registered Office of the Society** The registered office of the Society shall be
located within the jurisdiction of the Registrar of
Society, Chittoor A.P
3. **Date of formation of society** 2nd May 1988
4. **The Business Hours of Society** : The office of the society shall function from 9.00 am
to 5.00 pm (The office shall remain closed on
Sunday and National Holidays)
5. **Aims and objectives of the Society** These are set forth in Para 3 of the Memorandum of
Association of the Society.

6. AREAS OF OPERATION

The Society shall be a state organization for the present and its operation shall be confined to the entire state of Andhra Pradesh and Tamilnadu. As and when the need and demand arises the executive committee shall extend its activities to other states also. No activities shall be conducted outside India.

7. DEFINITIONS :

Under these rules unless the context otherwise requires:

- a The Society means “SOCIETY FOR RURAL HEALTH, EDUCATION
AND DEVELOPMENT”.
- b. G.B means the General Body of the society.
- C. E.C means Executive committee; the body which runs the office of the society are entrusted.

- 11. The Executive Committee may increase the membership fee from time to time.**

12. A member of the society shall cease to be a member on the following grounds:

- a. If the member resigns or/ death, become of insane mind, insolvent or convicted of a criminal offence involving moral turpitude.
- b. If he/she does not attend three consecutive general body meetings of the society without leave of the president.
- c. If the member does not pay the required membership fees, within the time prescribed by the executive committee. A resignation of membership shall be tendered to the society through the general secretary and shall not take effect until the general secretary has accepted it in writing on behalf of the society.

13. REMOVAL OF MEMBERS:

- a. Any member whose self or other dues shall be in arrears of more than 3 months has not paid such arrears with after written notices calling for such payment shall not be eligible either to vote or take part at the meeting of the committee or general body and the committee shall have the power to remove the name of the member from the register or member of this society.
- b. Any member whose acts are detrimental or prejudiced to the principles and objects of the society, or who has been found to be of unsound mind or in an undischarged insolvent and has been convicted by a court of law for an offence involving moral turbulence shall be removed by the order of the executive committee.

14. RIGHTS AND PRIVILEGES OF MEMBERS:

Every member shall entitled to vote exercisable in person or by proxy in all general body and special meetings of the society and shall have the right to give suggestions for the improvement of the objects and activities of the society.

15. EXECUTIVE COMMITTEE: (GOVERNING BODY)

- a. The Affairs of the society shall be managed by the members of the executive committee which shall consist 7 members ; One President, One Treasurer, one Secretary, and four executive committee members all together 7 members.
- b. The term of office of the first executive committee shall be of 5 years from the date of registration of the society.

- c. Thereafter the executive committee shall be elected by the general body for every 3 years as the rules and regulations.
- d. The retiring members are eligible for re-election and re-appointment by the general body in the succeeding year after the expiry of the term.
- e. A casual vacancy in the office of the executive committee shall be filled by the president by nominating a member for the residuary period of term.
- f. The executive committee shall be empowered to appoint subcommittees for specific activities.
- g. The president shall have powers to nominate the technical experts as advisers to the society in their respective fields.
- h. The executive committee meet twice in a year or as often as may be necessary of a requisition signed by not less than 4 members of the committee to transact the business.
- i. The quorum for meeting of the executive committee shall be simple majority members of the committee.
- j. If a member of the committee absent himself consecutively for three meetings without signing proper reasons and without such absence being condoned by the council he shall to be a member of the committee.
- k. Generally by 21 days notice shall be given a meeting of the committee.

16. POWER AND FUNCTIONS OF THE PRESIDENT;

- A) The president shall preside over the executive committee meetings, annual general body meetings and extra-ordinary general body meetings of the society and shall exercise overall control over the affairs of the society.
- B) In case of the votes for or against a particular issue are equal, the president shall exercise his casting vote.
- C) The president shall be entitled to invite any person to attend meetings of the society but such person shall have no power of voting.

17. SECRETARY:

The general secretary shall be the Chief Executive of the society and shall maintain all records of the proceedings of the society, the general body and shall perform the duties therein after directed to be performed by the general body from time to time. He / She shall also ensure regular and proper maintenance of accounts and proper, utilization of the funds of the society and shall get such account audited by a qualified auditor. All documents of the society shall be executed

by the president and the general secretary in with the resolution of the executive committee. The president and general secretary shall sue or be sued for and behalf of the society. **The SECRETARY SHALL OPERATE THE BANK ACCOUNTS JOINTLY WITH TREASURER OF THE SOCIETY.**

18. TREASURER:

The Treasurer shall diligently look after the financial interest of the society and shall be responsible for the custody and maintenance of its books of accounts and the money entrusted to his / her care. He / She shall also be responsible for seeing that bank accounts are kept in safe custody and also all the money deposited in the Nationalized banks only. He / She shall arrange for Audit of accounts of the society. He / She shall observe the directions of the Executive committee. **THE TREASURER SHALL OPERATE THE BANK ACCOUNTS JOINTLY WITH THE SECRETARY.**

19. GENERAL BODY MEETINGS:

- a) The annual general body meeting of the society shall be held every year in the month of June to October.
- b) The notice of the general body meeting shall be sent to all the members of the society so as to reach them at least 21 days before the date of the meeting.
- c) The quorum for the general body meeting shall be 2/3 of the total number of members of roll. In the absence of the quorum the meeting shall be adjourned to another day, not less than a week late and if on the day on which the meeting as adjourned no quorum is obtained. The business shall be disposed of without a quorum.
- d) Notice of any proposition intended to be moved shall be given by the member in writing to the secretary at least 5 days prior to the meeting and list of such propositions shall be notified to the members at the registered office of the society at least one day earlier to the meeting.
- e) **The annual general body meeting shall transact the following business:**
 - 1) To receive the annual report and audited statement and accounts and the balance sheet of the previous year and to approve the same.
 - 2) To elect executive committee members.

- 3) To appoint qualified auditor for the ensuring year.
- 4) To consider amendments to the by-laws of the society if any.
- 5) To discuss resolutions and matters of general interest to the society.

20. EXTRA- ORDINARY MEETINGS OF THE GENERAL BODY:

- a) An extra ordinary meeting of the general body shall be convened within one month from the date of their requisition in writing from not less than one third of the total number on roll.
- b) The notice of such extra-ordinary meetings shall be given at least 21 days before the date of the meeting.

21. PASSING OF SPECIAL RESOLUTION:

The society shall arrange for convening a special general meeting of which notice of not less than such period as may be prescribed specially and the intension to pass the resolution as a special resolution when a majority of not less than $\frac{3}{4}$ of the members of the society has intension to pass the resolution as a special resolution.

22. INSPECTION OF REGISTER AND BOOKS:

- a) The register of members, the minute's book containing the proceedings of the meetings and the book of accounts of society shall be kept available at the registered office of the society for inspection by the members free of charge during office hours on all working days.
- b) These members who want to pursue such records shall obtain the prior permission of either the president or such members in the presence of the office of the society shall pursue secretary on requisition made by them and the records.
- c. Income and property of the society howsoever derived shall be applied towards the promotion of the objects as set forth in the memorandum of the society. No part of the **income and property of the society shall be paid or transferred directly or indirectly** to any of the members of the society. Provided that nothing herein shall prevent payment of reasonable and proper remuneration to any officer or employee of the society in return for any service rendered to the society.

23. FUNDS OF THE SOCIETY:

The funds of the society shall consist of the following:

- a) Membership fees
- b) Donations and Local contributions
- c) Grants by the central or state governments and other foreign donor agencies
- d) Income and receipts from other sources
- e) Shall be invested as specified U/S IIR/W section 3 (1) D of income tax act.

24. BANKERS AND ACCOUNTS

- a) The executive committee shall decide the Bankers of the society. All funds paid in to the society account with the bank and shall not be withdrawn means of the cheque signed by such officers of the society may be this behalf of by the executive committee.
- b) A chartered accountant appointed by the executive committee shall audit accounts of the society. The detailed managements in regard to the form of accounts their maintenance and presentation shall be decided with the auditor by the executor by the executive committee.
- c) The financial year of the society shall be 1st April to 31st March.

25. GENERAL:

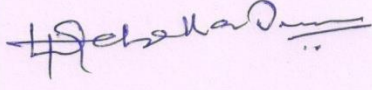
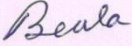
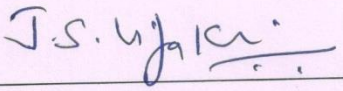
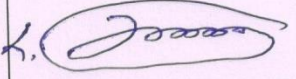
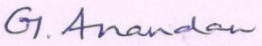
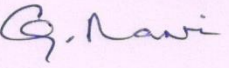
DISSOLUTION:

- a) For any reasons whatsoever if the activities of the society come to stand still or are to be wind up, the executive committee by a resolution shall recommend this to the general body, which interim at a meeting specially convened for the purpose, resolve by not less than three fourths majority to dissolve the society after giving 30 days written notice of the meetings with specific intimation of the purpose thereof.
- a) On the dissolution of the society the remaining asset shall be transferred to another society having objects similar to those of this society registered U/S 12 (A) & 80 (G) of Income Tax Act 1962.

26. AMENDMENT OF RULES AND REGULATIONS:

- a) The general body shall have the power to make amendments and alterations subject to prior approval of **commissioner of income tax** in the constitution and rakes if the society by a 2/3rd majority of votes of the members present and voting.

- c) Any amendments made by trustees / Members based on objects of Society, must be benefit the people Irrespective of Caste, Creed, Religion and Sex etc...

Sl. No	Name and Address	Designation	Signature
1	Prof. Daniel Manoji Chelladorai	President	
2.	Mrs. Beula	Secretary	
3.	Mrs. J. Sheeba Vijaya Kumari	Treasurer	
4.	Mr. L. Joseph Muniyandi	Executive Committee Member	
5.	Mr. G. Anandan	Executive Committee Member	
6.	Mr. R. Devdass	Executive Committee Member	
7.	Mr. G. Ravi,	Executive Committee Member	

Certified to be correct copy of the rules and regulations of "Society for Rural Health, Education and Development".

Date: 2nd May 1988

Place: Chittoor